

**Date of Posting:** 5.6.10  
**Company:** Polycom, Inc  
**Position:** Treasury Manager/Director  
**Location:** Pleasanton, CA

## **TREASURY MANAGER / DIRECTOR**

### **THE COMPANY**

Polycom, Inc. (Nasdaq: PLCM) is a global leader in telepresence, video, and voice solutions and a visionary in communications that empower people to connect and collaborate everywhere. The company operates in all major geographic locations and has over 40 facilities worldwide. In 2009, Polycom's revenues were approximately \$1Billion, generating \$180 Million in positive cash flow, and exiting the year with \$467 Million in cash and investments and no debt. The company has completed 11 acquisitions and has recently announced an organic investment plan that includes the addition of new customer briefing sites in key global geographies. The company just posted record 1Q10 results of \$276M in revenues and a beat of its bottom-line.

### **ESSENTIAL FUNCTIONS:**

- The Treasury Manager will be responsible for:
- Daily cash management and liquidity allocation, including payment approvals, fundings, currency conversions, etc.
- Manage investment portfolios of daily working capital (~ \$450M) and responsible for monthly reporting
- Bank account openings, maintenance of signatories, bank fee benchmarking, platform access, etc.
- Identifying optimum banking structure solutions and supporting their implementation (i.e. P-card, EFT, sweeps, etc.)
- Back-up to managing foreign exchange exposures including hedging for FAS 52 and FAS 133, FX conversions and settlements
- Support stock repurchases
- Support accounting on 10Q/K preparation on all Treasury related areas
- Treasury SOX compliance
- Insurance data gathering support
- Other Income and Expense analysis
- Adhoc requests

### **QUALIFICATIONS:**

The ideal candidate will have:  
An undergraduate degree in finance, accounting or related major.  
An MBA with 5-10 years of treasury experience in high tech industry  
A demonstrated ability to manage high performing teams.  
Demonstrated growth in responsibilities  
A CPA or CFA as a plus

Qualified and interested? Please submit your resume in MS Word or Adobe .pdf format to:  
Jeff Polo  
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